



Cotham School, Cotham Lawn Road,
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Dear Parent/Carer

23 Sep 2016

Cue Bristol Youth Theatre – Creative drama in Bristol – Year 7 and above

Cue Bristol is a lively, friendly drama company based at Cotham School, open to young people aged 7 – 18 years living in Bristol. Our weekly sessions run during term-time and are based in the Performing Arts Department. Our directors are professionals with a wide range of experience in teaching and in the theatre. Fees are very modest at £45 per season, so £45 autumn, £45 spring, £45 summer, and the first 'taster' session is free to newcomers! Our first session this academic year is on **Monday 3rd October** and is open to all young people currently in secondary education.

School Year 7, 8	17.45 – 19.15
School Year 9, 10, 11	19.30 – 21.00

Please note this important information:-

- Your child should wear normal comfortable leisure clothing, school uniform not required.
- Our Cue Bristol directors are not on the premises outside of Cue session times and we cannot therefore accept responsibility for Cue Bristol participants except during session times.
- Parent/carers are responsible for making arrangements to deliver/collect children.
- Cue Bristol takes place out of normal school hours so in the event of difficulty, the Site Team contact number is displayed in the Site Team office next to the green entry gate by the staff carpark. However, the Site Team are not always readily available as they work over different areas of the school, including the post-16 site. It is advisable for your son/daughter to bring a mobile phone in the event of needing help with being collected after the sessions.
- Parent/carers of young people attending Cotham School will be invoiced near the start of the academic year and payment will be processed through the Wisepay system. If your child does not attend Cotham School we will invoice you annually with the full amount split into 3 payments; we take cheque payments.
- If you wish for your child to discontinue, please notify us **in writing** by or before the end of each season i.e. autumn, spring or summer.

Due to the fact that our first session is fast approaching and places are limited, please e-mail cuebristol@cotham.bristol.sch.uk ASAP if you would like your child to join us. If your child already attends, and you have not already done so, then simply e-mail confirming their ongoing attendance.

If you have any queries about the application process or anything else related to Cue Bristol, then don't hesitate to contact Mr Hardwick in the Performing Arts Office at Cotham School by email to hardwickg@cotham.bristol.sch.uk

Yours sincerely,

Mr B Campbell
Curriculum Team Leader for Performing Arts

