**Cotham Co operative Forum** 

**Protocol for Visitors** 



## Welcome to your Co-operative Forum.

**Co-operative Members are welcome to observe Forum meetings.** 

## How do Meetings work?

- Meetings are about whole school and cross-constituency issues, not individual issues. Each meeting has an agenda that is sent out in advance.
- We have a 5-minute slot at the start of each meeting for visitors to raise issues with the forum. Meetings are short so if you want more time please book it through the chair of the forum.

## What do I need to do?

- Please introduce yourself to the chair prior to the meeting
- You will be introduced to the forum members and invited to observe
- There will be opportunities to ask questions or to ask for information
- You can make a presentation to the forum at the invitation of and/or with the written agreement of the Chair in advance

If you would prefer to raise an issue with your Co-op Representative directly, please email <u>memberships@cotham.bristol.sch.uk</u>