

COTHAM SCHOOL

Meeting of the Academy Governing Body

Wednesday 10 December 2014

MINUTES OF MEETING

Governors Present:		
Claire Grocott, PG David Brockington, David Winter, PG	David Yorath, CG Dora Alderson, CG Jeremy Krause, LAG Jim Bowyer, PG (Chair)	Lesley Spring, PG Malcolm Willis, Headteacher
In Attendance (non-voting) Leanne Sowersby, Clerk Andrew Ellis, SG Caroline Francis, SG Helen Gordon PG Marlene Kelly, AM Sujitha Subramanian, PG	Apologies Ed Carpenter, SG Jo Feather, CG Sandra Fryer, CG Mel Sperring, Business Manager Absent:	Governors in Post: 17/20 Quorum = 6 (1/3 rounded up) AM = Associate Member CG = Community Governor PG = Parent Governor SG = Staff Governor SMT = Senior Management Team

Item	Minutes of Meeting
1	Welcome - JB Welcomed everyone. Items for Any Other Business - None
2	Annual Report and Financial Statement for period ending 31 August 2014 Proposal to accept Annual Report and Financial Statements as presented to Finance, Premises and General Purposes Committee on 24 November - Accepted
3	Appointment/Retirement of Directors and Members As set out in the Annual Report – accepted
4	Report on Election of Office Holders for 2014/2015 by the Governing Body Elections were held in September 2014 and recorded in those minutes
5	Appointment of Auditor Proposal to continue to employ Baker Tilly in the role of auditor – Accepted Proposed DY, seconded JB The appointment should be reviewed in the future. Suggested that this could be looked at by the new internal auditor when appointed.
6	Motions for the AGM – None
7	Any Other Relevant Business DA queried whether the Appeals Committee should be listed in the Annual Report and Accounts. The committees listed are those that have delegated powers to make decisions on behalf of the Governing Body

8

Headteachers Report

Circulated prior to the meeting.

MW highlighted page 4 – the performance management and pay review has now taken place and been moderated. MW feels it has gone well and has made staff improve the quality of their performance management processes and objectives that are being set.

There have been no appeals. Could this mean we have been over-generous? The process was very rigorous.

Raise On-Line data has come out today and has just one negative area, but is predominantly positive.

Discussion around the process and criteria.

Is this in budget? Mel Sperring is working up this information and it will be presented at the next FGP.

Comment that preparation for this was extremely well done, which will have avoided unrealistic expectations and contributed to the fact there were no appeals.

JK wanted to congratulate the group that have been working on alumni and career links.

Comment about UCAS applications – most schools consider the deadline to be November as it is important to get applications in as early as possible. Aimi Bisco has been working very hard on this all term.

The wording of the report does not make it clear that leaving the application to January is less likely to result in a successful application. MW will discuss with AB.

Meeting closed at 19:05

Next Meeting: Wednesday 11 February 2015

Signed

Date