



Friday 12 February 2021

Cotham School Academy Trust Community Governor Vacancy

Introduction

The Cotham School Academy Trust has several vacancies for Community Governors on the Board of Governors. In accordance with the Articles of Association, applications are invited from anyone interested in becoming a Community Governor, and who meets the key criteria of living or working within three miles of the School.

What do Academy Governors do?

Governors of Cotham School Academy Trust are:

- Directors of the company for the purposes of company law
- Trustees of the Academy Trust for the purposes of charity law.

The Governing Body meets at least three times in each Academy year to:

- Manage the business of the Academy, exercising the powers of the Academy Trust as set out in the Articles of Association in pursuance of the object of the Academy Trust.
- Ensure that high standards of corporate governance are maintained.
- Take a largely strategic leadership role in the running of the school, through strategic direction in accordance with the Terms of Reference (available on the school website).

Strategic direction:

- Policy development and strategic planning, including target-setting;
- Agreeing policies for sound management and administration of the Academy;
- Allocation of the Academy's financial, human and other resources;
- Setting performance targets;
- Agreeing the Academy Development Plan;
- Producing a scheme of delegation for the management of the Academy.

Ensuring accountability:

- Ensuring compliance with legal requirements;
- Ensuring sound management of the Academy's finances and resources;
- Setting the Academy's standards of conduct and values;
- Holding the Headteacher to account for the performance of the Academy;
- Establishing and maintaining a transparent system of prudent and effective internal controls;
- Accounting to parents/carers and other stakeholders for the performance of the Academy.

High level management:

- Delegating such powers and functions as they consider are necessary to the Headteacher for the internal organisation, management and control of the Academy;
- Ensuring training and induction of governors;
- Monitoring performance and the achievement of objectives, and ensuring that plans for improvement are acted upon.
- Making senior appointments, in particular the Headteacher, who is responsible for the implementation of all policies approved by the Governing Body and for the direction of teaching and the curriculum;



What skills and expertise are we looking for?

The Governing Board comprises people with a wide range of skills, we are particularly keen to diversify the Board and encourage applications from people from a black, minority ethnic background and from the LGBTQ community. We would welcome applications from people with business, education, finance, legal and human resource backgrounds. We are keen to encourage local business leaders interested in the role of our school in the community and the education of young people to consider joining us.

What do you need to do next?

An application form is attached, you are asked to complete this, including two references and submit this along a short CV and a brief statement maximum 500 words setting out why you should be appointed as a community governor. Completed forms must be returned to the Clerk of Governors by **3 March 2021**. On the following email address sowersbyl@cotham.bristol.sch.uk

Applications will be considered on their merit.

For further information on what is involved in becoming a Community Governor,

We would then be pleased to talk to you, could you please email in the first instance.

Please contact Sandra Fryer, Chair of Governors, email: governor.sandra.fryer@cotham.bristol.sch.uk
or Jo Butler, Headteacher, email: headspa@cotham.bristol.sch.uk,
or Leanne Sowersby Clerk to Governors, email: sowersbyl@cotham.bristol.sch.uk



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Bristol, BS6 6DT
Headteacher: Ms Jo Butler
t: 0117 919 8000
e: info@cotham.bristol.sch.uk
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Application to become a Community Governor

This form must be submitted to the Clerk of Governors by 3 March 2021

I would like to apply to be a Community Governor of Cotham School

I confirm I live/work within three miles of the school.

Name:

**Local
Organisation:**
(if applicable)

Address:

Reference 1

Name

Address

Reference 2

Name

Address

Signed

Date

Please attach a short CV and brief statement of application which should be no more than 500 words long and set you how you meet the requirements for the community governor post including the skills you would bring to the Governing Body.



Cotham School: a charitable company limited by guarantee.

Registered in England: Company Number 07732888.

Registered Office: Cotham School, Cotham Lawn Road, Cotham, Bristol BS6 6DT