

Scheme of Delegation

Policy / Function	Policy?	Sub-Cttee?	Function?	Statutory?	Website?	Approval - DfE allow delegation to:				Delegated to
						FGB	Committee	Individual Governor	Headteacher	
Governors' code of conduct	✓					✓	✓	✓	✓	P&T
Register of business interests of headteachers and governors	✓			✓		✓	✓	✓	✓	P&T
GB & committee minutes & papers	✓			✓		✓	✓			Clerk
Accounting	✓			✓		✓				FGB
Admissions Arrangements	✓			✓	✓	✓	✓			FGB
Careers and Employability (inc. Provider access policy statement)	✓			✓		✓				FGB
Child protection & Safeguarding policy and procedures	✓			✓		✓				FGB
Children with health needs who cannot attend school	✓			✓		✓				FGB
<a href="#">Complaints Procedure Statement</a>	✓			✓	✓	✓	✓	✓	✓	FGB
Early Career Teachers (ECTs)	✓			✓		✓				FGB
Investment	✓			✓		✓				FGB
Protection of childrens' biometric information	✓			✓		✓				FGB
<a href="#">Relationships and Sex Education</a>	✓			✓		✓				FGB
Risk Register	✓			✓		✓				FGB
SEN Policy	✓			✓		✓				FGB
SEND Information Report	✓			✓	✓	✓				FGB
Supporting pupils with medical conditions	✓			✓		✓				FGB
Virtual Meetings Policy	✓									FGB
Whistleblowing procedures	✓			✓		✓				FGB
Accessibility Plan	✓			✓	✓	✓	✓	✓	✓	FPGP
Competitive tendering	✓			✓		✓	✓	✓	✓	FPGP
Data Protection Policy & Privacy Notices	✓			✓		✓	✓	✓	✓	FPGP
First aid	✓			✓		✓	✓	✓	✓	FPGP
Freedom of Information Publication Scheme	✓			✓		✓	✓	✓	✓	FPGP
Health & Safety	✓			✓		✓	✓	✓	✓	FPGP
Premises Management Documents	✓			✓		✓	✓	✓	✓	FPGP
Risk assessment	✓			✓		✓	✓	✓	✓	FPGP
Abuse, Threats and Violence Policy	✓									FPGP
Governor Expenses Policy	✓					✓	✓	✓	✓	FPGP
Security Policy inc. Section 547 information	✓									FPGP
Charging & Lettings Policy	✓									FPGP
Financial Regulations	✓									FPGP
Register of pupils' admission to school	✓			✓		✓	✓	✓	✓	HT
Register of pupils' attendance	✓			✓					✓	HT
School Information on Website	✓			✓		✓	✓	✓	✓	HT
Single Central Record	✓			✓		✓	✓	✓	✓	HT / P&T
Anti-Bullying Policy	✓									LWB
Equality information and objectives (public sector equality duty) statement for publication (Equality and Community Cohesion Policy)	✓			✓	✓	✓	✓	✓	✓	LWB
Examination contingency plan	✓			✓		✓	✓	✓	✓	LWB

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Exclusions	✓			✓		✓	✓	✓	✓	LWB
Non-examination assessment	✓			✓		✓	✓	✓	✓	LWB
<a href="#">Behaviour</a>	✓			✓	✓				✓	LWB / HT
Acceptance of gifts, hospitality, awards, prizes or benefits	✓			✓		✓	✓	✓	✓	P&T
Capability of staff	✓			✓		✓	✓	✓		P&T
Car Parking Policy	✓									P&T
Pay Policy - Teachers and Associate Staff	✓									P&T
Staff Code of Conduct	✓			✓		✓	✓	✓	✓	P&T
Staff Grievance Procedure	✓			✓		✓	✓	✓	✓	P&T
Disciplinary Policy (staff)	✓			✓		✓	✓	✓	✓	P&T
Statement of procedures for dealing with allegations of abuse against staff	✓			✓		✓	✓	✓	✓	P&T
Charging & Remissions	✓			✓	✓	✓	✓	✓	✓	FPGP
Reserves	✓									FPGP
Employee Bullying and Harrassment	✓									P&T
Staff Sickness Absence	✓									P&T
Flexible Working	✓			✓						P&T
Probationary Policy	✓									P&T
Safer Recruitment	✓									P&T
Managing Change (Redundancy)	✓									P&T

Key: NGA Advises against