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Dear Parents / Carers & Students

29 January 2018

### Ski Trip - Easter 2019 – Vallnord, Andorra

We are planning the annual Cotham School ski trip for 2019. Recent years have seen us travel to ski resorts in Bulgaria, Italy and Spain; the 2019 trip will be to the resort of Vallnord in Andorra and will take place during the Easter holiday, **Saturday 6 April to Saturday 13 April 2019**. The cost of this trip is £780, based on a maximum group of 40 students. Places must be fully funded to be secured.

The trip cost is fully inclusive of:

Return executive coach transport  
5 nights full board accommodation including hot lunches  
5 x 5 hours ski tuition  
5 days ski pass  
5 days ski, boot, pole and helmet hire  
£10 Ferry voucher for food & drink on return journey  
In-house Après Ski programme of entertainments  
Hotel's own pool and games room

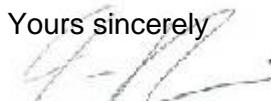
Students must travel on their own passports and carry a European Health Insurance Card (EHIC). The tour company is requesting a deposit of £150 per person in order to secure this booking. If you would like your son/daughter to take part in this trip, please log on to your account in WISEPAY via the school website. If we do not receive sufficient deposits by the deadline date, the trip will be cancelled and deposits returned.

Payment Schedule - £150 Deposit by Friday 9 February 2018  
£150 End March 2018  
£150 End of May 2018  
£100 End of July 2018  
£100 End of September 2018  
£130 End November 2018 to meet final invoice date.

Please remain aware of the payment schedule, which has been devised to help you by spreading the cost but which must be adhered to so that we can also meet our invoicing dates. The instalment deadlines will also be set out in Wisepay, where you can also view this letter. Please note that if you wish to subsequently withdraw your child from the trip **that there is a cancellation policy with penalty charges. You must advise us as soon as possible in writing, and you will be liable for some or all payments unless a substitute for the place can be found.**

Risk assessments and insurance are in place. It is important to note that we will be taking students to a foreign country for seven days and participating in activities which involve some degree of risk, we must be certain that all students on the trip will be able to respond to staff instructions without question. We therefore reserve the right to refuse / withdraw a place from any student who we do not feel confident will comply with these expectations. Should you have any questions regarding the 2019 Ski Trip, please do not hesitate to contact me at school or via e-mail to [collinj@cotham.bristol.sch.uk](mailto:collinj@cotham.bristol.sch.uk)

Yours sincerely

  
J Collin  
PE/Ski Trip Leader

  
S Bajic-Raymond  
Deputy Headteacher



Cotham School: a charitable company limited by guarantee.

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Registered Office: Cotham School, Cotham Lawn Road, Cotham, Bristol BS6 6DT