

# Cotham School Careers Programme Overview 2024-2025 - Years 7-11

**YEAR 7** Careers, Employability and Enterprise: Investigating the language of careers and finding out about jobs and skills.

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
A-Z of jobs - seeing how many jobs you can name	Researching 'green' jobs and using data to describe them	Interviewing an adult about their career path	Understanding job sectors and local growth sectors	Skills I have already that I can transfer to other situations			

**YEAR 8** Careers, Employability and Enterprise: Developing your understanding of the skills needed for success in the workplace.

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Using Career Pilot to find out about your skills	Making a skills profile and researching the subjects you are interested in	Researching your options at 13/14	Considering employability skills and which ones apply to you	Learning about making decisions	Learning terminology for employability skills and abilities	Researching the skills that are needed for various jobs	Looking at job adverts and deciding which skills they require

**YEAR 9** Careers, Employability and Enterprise: Careerpilot— Self Awareness, Support for choosing KS4 Options & aiming high.

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Signing up to Career Pilot and taking job sector quiz to explore your interests	Learning about different educational pathways and qualifications	Creating a plan to achieve a goal	Staying positive	Interviewing an adult about their career path	Choosing options at 14	Understanding apprenticeships	Understanding your strengths and weaknesses

**YEAR 10** Careers, Employability and Enterprise: Understanding and experiences of the world of work and employability skills.

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Learning about your skills - using Career Pilot to complete the pre-16 skills map	Work experience/ VVEx research using Career Pilot/ Unifrog	Writing a standout CV	Setting goals for yourself and working towards them	Staying positive and developing resilience	Interviewing an adult - finding out about how people make career choices	Finding out about apprenticeships & Sending out a letter to request a Work experience placement	Identifying your own strengths and weaknesses

**YEAR 11** Post 16/18 Decision making and employability skills.

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Reviewing your skills - using career pilot to complete or review the pre-16 skills map	Recapping apprenticeships as a post 16/ 18 option	Researching H.E. options for post 18 study	Understanding SMART planning to achieve goals	Staying positive and developing resilience	Setting milestones to achieve long term goals	Identifying your own strengths and weaknesses	Evaluating and providing solutions to complex problems

**CEIAG: Stretch & Challenge Activities & Opportunities:**

Introduction to Medic Mentor	Oxbridge and Russell Group webinars	Degree Apprenticeships - webinars and visits to business'	Mentoring (e.g. Alumni, Business Partners etc.)	Envision "Social Action" project"	T Levels - webinars and presentations	Live Career "Networking" Events
Whole day enterprise activities with local business partners	"Meet the provider" drop in - Break & lunchtime.	Industry Insight days	EMentoring for Post 16 students via Future First	Year 9 Social Action project of their own choosing x 2 cohorts	Year 11 and Year 10 via ASK Apprenticeships	Visits

**Differentiation for SEND:**

Exploration & "taster" visits to external providers.	Visits to Business Partners.	"Revision group" contribution to offer additional support with e.g. finding Work Experience.	Careers Fair e.g. Green Jobs - "Tea with a Scientist" project	Assemblies using pictures instead of words.	Regular 1:1 Personal Guidance meetings to coach and mentor students towards successful destinations.	Careers resources e.g. "Stairway to success" adapted for EAL students and parents.	Parent groups & meetings to discuss individual planning.
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