



Cotham School, Cotham Lawn Road,  
Bristol, BS6 6DT  
Headteacher: Ms Jo Butler  
t: 0117 919 8000  
e: info@cotham.bristol.sch.uk  
www.cotham.bristol.sch.uk

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Dear Parent/Carer

**Year 11 London Galleries Visit  
24 February 2017**

We have arranged an enrichment visit for Year 11 Visual Arts students to the Tate Modern gallery, London on Friday 24 February 2017. The purpose of the visit is to extend the students' understanding of visual arts and creative careers. We are asking for a voluntary contribution of £25 from students which will cover the transport by coach and entrance to two exhibitions at the Tate. Please provide a packed lunch on the day as there will not be time to purchase lunch. If your child is in receipt of free school meals a basic packed lunch will be provided.

We will leave from the coach laybys on the Cotham Road side of school promptly at 8am and return approximately 6.30pm when parents / carers are to make arrangements for their son/daughter's journey home from school. Risk assessments are in place and school insurance arranged details available on request.

A place on the visit is available to book through the school's online payment system Wisepay, please log on to your account via the school website. The **deadline date for payments is Friday 6 January**. Places are limited to coach capacity and contributions received towards that and will be carefully monitored. If we do not receive sufficient contributions the visit will be cancelled.

**By authorising your child to take part in this visit in requesting a place you agree to the following declaration:**

*As parent / carer I have read, understood and am satisfied with the details supplied about the above mentioned activity and assessed risks associated with them and I agree to him/her taking part. I agree that:*

- 1) *My son/daughter is fit to participate in the activities described*
- 2) *If I cannot be contacted, I give permission for any emergency dental or medical treatment that is considered necessary by the medical authorities present, to be authorised by the party leader whilst the group is away from home.*

**Important: Please advise us of any health issues that the Visit Leader should be aware of (e.g. physical, medication carried, allergies to food / medicines etc). In the event of an emergency we will contact you using your details on the school system. If these have changed please let us know.**

Yours sincerely

**H Hand**  
Team Leader Visual Arts

**C Reed**  
Assistant Headteacher